ARTICLE II. EXECUTIVE OFFICERS

1. Membership

1.1. The officers listed below shall be members of the ASWWU Executive Officers and shall serve as advisees to the ASWWU President.

1.2. The Executive Officers shall include the following: Executive Cabinet, Mountain Ash Editor, Collegian Editor, the Mask Editor, Executive Secretary, Senate Secretary, Webmaster, Systems Manager, and SAC Manager shall be permanent members.

1.3. Additionally, the meetings of the officers shall include ad hoc positions at the discretion of the ASWWU President.

2. Jurisdiction

2.1. The Executive Officers shall be charged with advising the ASWWU President on matters pertaining to their prospective departments. Members shall execute the orders of the ASWWU President, except when other provisions are specifically made by the Constitution, Bylaws, Governing Documents, or resolutions by the ASWWU Members.

3. Procedure

3.1. An Executive Officers meeting shall meet at the discretion of the ASWWU President.

3.2. Minutes of the Executive Officers meeting shall be kept by the Executive Secretary.

4. Appointed Positions

4.1. The Media Board shall be responsible for recommending Publication Editors and the Webmaster to the incoming President. The Senate shall ratify the Publication Editors and the Webmaster following their appointment by the incoming President.

4.2. Nominations for appointed offices involving expenditures of ASWWU funds or stipends paid by the ASWWU shall not be effective until confirmed by the Senate.
4.3. Nomination of the Parliamentarian, Executive Secretary, Systems Manager, and SAC Manager shall be made by the incoming President before the final meeting of Senate preceding his term office.

4.4. Job descriptions for each of the appointed officers shall be contained in the official ASWWU Personnel Manual.

5. Control

5.1. All candidates for the ASWWU Executive Office must undergo a formal GPA and compliance review through the Student Life Office before being permitted to run. Current officers will also be required to undergo a quarterly review.

ARTICLE III. LEGISLATIVE BRANCH: SENATE

1. Districts

1.1. The districts that shall be represented in the ASWWU Senate are:

1.1.1. District 1 — Sittner North
1.1.2. District 2 — Sittner South
1.1.3. District 3 — Meske/Married
1.1.4. District 4 — Conard
1.1.5. District 5 — Foreman
1.1.6. District 6 — Mountain View/Birch Apartments
1.1.7. District 7 — Hallmark/Faculty Court/University Owned Housing
1.1.8. District 8 — Off-Campus Male
1.1.9. District 9 — Off-Campus Female
1.1.10. District 10 — Portland
1.1.11. District 11 — Faculty
1.1.12. District 12 — Staff
1.1.13. District 13 — Student Missionary/Adventist Colleges Abroad

1.2. Districts shall be re-evaluated (but not necessarily changed) once every four years, starting in 2004, or more often if deemed necessary by Senate or the ASWWU President.
2. Membership

2.1. Each Senate district shall be guaranteed two seats as provided in the Constitution.

2.2. Portland District shall elect two representatives from the Portland campus. If one or both seats is/are left vacant after Senate elections, the Portland campus students shall have two weeks to fill the vacancy/ies. If a Portland campus student is not found to fill the vacancy/ies, Portland students can elect representatives from the College Place campus, whose one qualification is being at least a sophomore nursing student.

2.3. Meske/Married District must elect one married member and one Meske resident member to represent their district.

2.4. ASWWU Senators must be members of the ASWWU. The Senate in conjunction with district constituencies shall be the final judge of Senate membership.

3. Terms of Office

3.1. The term of office of a Senator shall commence immediately upon the certification of his/her election and shall terminate upon the certification of the next election for that seat. Thus, a term of office shall commence in October and ordinarily end in the following October, except in the case of defeat by challenge, in which case the term of the seat in question would end upon certification of the challenger’s election.

3.2. Senators shall receive the stipend determined by the Senate Stipend Appropriation (SSA; see Personnel Manual), which may not be increased or decreased during their term of office, or an hourly minimum wage.

3.3. It is recommended that the first Senate Session is used to go over the ASWWU Constitution, Bylaws, Senate Procedural Rules, and Personnel Manual.

4. Vacancies

4.1. The President of the Senate shall declare a vacancy when the Election Board certifies that an election has failed to fill a seat or when a senator is impeached, removed from office, dies, or resigns.
4.2. Notice of such vacancies shall be immediately published in *The Collegian*.

4.3. When an eligible ASWWU member files a Declaration of Candidacy for a vacant seat there shall be selfstanding article, or notice, of filing printed in the next possible *Collegian* which shall include, but not be limited to, the candidate’s name and residential status. This duty shall be the responsibility of the President of the Senate.

4.4. The ASWWU member that has filed shall fill the vacancy unless another eligible ASWWU member files for the same vacant seat within one week of the original filing or until 4 days have completely expired after the issuance of the article/notice in *The Collegian*, whichever is longer.

4.5. If a vacant seat is contested, an election (for that seat) shall be conducted within three weeks of the close of the filing period, as stipulated in 4.4 and in accordance with the Elections Manual.

5. Challenges

5.1. During the second full week of winter and spring quarters, any eligible member of the ASWWU may challenge a senator to an election by filing a Declaration of Candidacy for the senator's seat.

5.2. The incumbent in a challenge shall not be required to file a Declaration.

5.3. An announcement of the challenge period and (later) the names of any incumbents and challengers shall be published in *The Collegian*.

5.4. The names of the incumbents and the challengers shall be placed on an official ballot for a vote of the constituents of the challenged seat within the first three weeks of the quarter (in accordance with Section 3 and all other applicable provisions of this Article).

6. Senate Regulations

6.1. Senate shall be regulated by the Senate Procedural Rules.