The purpose of this interim infectious disease policy is to help keep our faculty, staff, and students healthy and to protect the university and the surrounding community. Due to the COVID-19 pandemic and its potential outbreak among the university community, this policy is being enacted as an interim policy and shall remain effective until further notice by Walla Walla University. As with any pandemic, there are risks associated with participating in Walla Walla University related in-person or on-campus activities. This policy is part of the steps taken by the university to address the pandemic and to help provide a safe work environment. By participating in in-person or on-campus activities (such as work related or other campus activities (“WWU Activities”) each employee agrees to assume all risks and responsibilities associated with any possible exposure to any communicable or infectious disease, including but not limited to COVID-19, while participating in WWU Activities.

This policy is based on currently available information from the CDC and local, state and federal guidelines and is subject to change based on further information provided by the CDC or other public officials. Walla Walla University has the right to amend this policy at any time.

University disciplinary proceedings may be instituted against an employee charged with conduct that potentially violates the terms of this interim infectious disease policy. Proceedings under the WWU progressive discipline policy and Governance Handbook may be carried out by HR in conjunction with the appropriate Vice-President.

1. Facial coverings are to be worn outside of personal living/working spaces and whenever in a public space, in accordance with state regulations. Public spaces include but are not limited to, hallways, restrooms, showers, common spaces, sidewalks, outdoor activities and classrooms. For the purposes of this policy, a face covering must:
   - Fit snugly against the sides of the face;
   - Completely cover the nose and mouth;
   - Not contain a breathing valve
   - Be secured with ties, ear loops, elastic bands, or other equally effective method;
   - Include at least one layer of cloth, although multiple layers are strongly recommended;
   - Allow for breathing without restriction; and
   - Be capable of being laundered and machine dried without damage or change to shape.
2. Maintain social distance of 6ft or more whenever possible.
3. Follow traffic patterns as indicated in buildings and stairwells to assist with social distancing.
4. Follow occupancy and social gathering limits in classrooms, public spaces, and other
5. Practice good personal hygiene and respiratory etiquette by washing hands with soap and water for at least 20 seconds routinely or, if soap and water are not readily available, using hand sanitizer that contains at least 60% alcohol or using hand sanitizing stations, covering coughs and sneezes with a tissue or using the inside of the elbow, and disposing used tissues in the trash and washing hands immediately with soap and water for at least 20 seconds.

6. Complete daily self-evaluation symptom checking via the safer.me app or approved manual entry each day before arriving on campus.

7. Receive a daily screening card by verifying your symptom report and having your temperature taken, before your first appointment on campus. Report to the closest screening station on campus, receive and complete the daily screening card and display it at all times in the WWU provided lanyard.

8. Participate in contact tracing by downloading the safer.me app and enabling the Bluetooth and GPS settings on your smart phone. Employees without a smart phone should contact Kari Firestone, the COVID-19 response director and follow manual contact tracing methods.

9. Support and follow the university closed campus safety protocols. Only employees and students who have the daily screening cards are allowed in campus buildings. Any guests should be referred to the guest check in processes. Allowing entrance of an unauthorized person into a campus building or residence hall will be a violation of this policy.

10. Follow the directives of the COVID-19 response director or their designee. Such as but not limited to quarantine, self-isolation, or to seek medical care. Employees who are symptomatic or test positive for COVID-19 or who have been exposed to an individual who is symptomatic or has tested positive for COVID-19 will be required to quarantine or self-isolate as directed by the COVID-19 response director or designee in compliance with current CDC guidance and Washington state guidance.

11. If the employee is ill, develops a fever and/or symptoms of respiratory illness, as listed below, or tests positive for COVID-19, or is exposed to an individual who has tested positive for COVID-19, the employee should not come to campus and should notify their medical provider. Employees must also report to the COVID-19 response director by submitting a form at wallawalla.edu/symptom-report.

- Coughing;
- Fever or chills;
- Shortness of breath, difficulty breathing;
- Fatigue;
- Muscle or body aches;
- Headache;
- Sore throat;
- Congestion or runny nose;
- Nausea or vomiting;
- Diarrhea; and
• Early symptoms such as chills, repeated shaking with chills, muscle pain, sore throat, new loss of taste or smell, and headache.

12. Employees who have been quarantined or in isolation must receive authorization to return by the COVID-19 response director or designee before returning to WWU Activities.