Walla Walla University
Snow Management Plan
Revised: 11/20/18

Effective Date: 11/20/2018

Purpose and Goals of Plan

The intent of this plan is to outline the steps taken by Facility Services to make the campus safe and accessible during and after winter weather events. Every storm is different, with different starting times, temperatures, precipitation rates, accumulations, and duration. Each, therefore, requires a different approach to making sure the campus is safely accessible; and in some situations there will be a need to alter procedures to ensure the safety of faculty, staff, students, and visitors. This plan identifies the general resources and strategies utilized by Facility Services and how those resources are used, and it outlines the areas of priority.

The presence of snow and ice on sidewalks, stairs, roads, and parking surfaces inhibits the movements of students, faculty, staff, and visitors and presents a safety hazard. The control and removal of snow and ice accumulations is the responsibility of Facility Services.

Goals: The goal of Facility Services’ snow and ice control operations is to maintain adequate traction for pedestrians and vehicles properly equipped for winter conditions. This does not mean bare, dry pavement should be expected during and after each snowfall or ice storm.

Responsibilities

Walla Walla University is primarily a residential campus and is therefore committed to maintaining academic instruction during inclement weather. It is the responsibility of the University President or designee to decide whether to cancel classes.

Individuals should use their own judgement as to whether or not it is safe to travel and should take appropriate precautions to ensure their own safety during winter conditions.

Facility Services has designated the following entities to oversee the removal of snow and ice in the following areas.

- Campus Grounds
  - ADA access routes
  - Building entrances
  - Sidewalks, stairs, and ramps
- Transportation Services
  - Campus Roads
  - Parking Lots
- Rental Properties Maintenance
  - Apartment parking lots
  - Aprtment sidewalks

The Plan

Snow and ice control and removal efforts are focused toward making the campus accessible by 8:00am. Accessible means “one pass” by snow removal equipment or hand shovels in the following areas.

- ADA Access
- Building Entrances
- Sidewalks, Stairs, and Ramps.
- Campus Roadways
- Parking Lots
  * City roads will not be the responsibility of Walla Walla University

Campus Grounds

In an effort to accomplish its goals in this plan, Campus Grounds hires a winter Snow Crew, comprised of student workers, that is on call in case of inclement weather. To make sure campus is accessible by 8:00 am, this crew will start clearing sidewalks, stairs, and ramps at 5:00am each morning during winter conditions. Snow and ice removal will begin with creating an accessible path between residence halls and dining areas by 6:00am. The Snow Crew will utilize motorized equipment, hand shovels, and salt/sand spreaders to ensure sidewalks, stairs, and ramps are reasonably safe and accessible by 8:00am.

Due to Campus Grounds' limited human, financial, and equipment resources, it is not feasible to maintain
24 hour per day snow/ice removal throughout an extended storm. Therefore, the focus of this plan is to concentrate removal efforts to keeping the campus accessible between 8:00am and 5:30pm. However, minimal services are provided after 3:00pm depending on storm conditions, duration, and accumulations. Service will be adjusted for weekends, holidays, and break periods, as outlined below.

**Transportation Services**
Transportation Services staff will utilize truck mounted plows, backhoe, and skid-steer as needed to keep campus roadways and parking lots accessible in the event of snow.

**Rental Properties**
Rental Properties maintenance staff will use motorized equipment, hand shoveling, and truck mounted plows so residents can safely get in and out of buildings and parking areas.

During a storm, while snow is falling, removal efforts will be geared toward providing accessible paths to, from, and between parking lots and buildings. Clearing of building entrances, stairs, and ramps will be ongoing as staffing allows. The full maximum effort will take place the following morning, starting at 5:00 am by the on-call snow crew.

**Deployment Priorities**
1. **ADA Accessible Routes**
   - ADA accessible parking spaces and the accessible route to the closest building will be maintained to bare pavement. This will be an on-going effort throughout the day.
2. **Building Entrances and Exits**
   - Routes from residence halls to dining areas will be cleared by 6:00am.
3. **Sidewalks, Stairs, and Ramps**
4. **Campus Roads**
5. **Day Use Parking Lots**
   - Resident Hall Parking Lots will be cleared of snow only on as needed basis and as time permits.

**Deployment Schedules**
- **Academic Weekday**
  - The snow removal plan will be carried out as outlined in full.
- **Weekends**
  - Snow and ice control and removal will be focused on access to residence halls and dining areas.

- **On Sabbath**, efforts will also include the University Church, Kretschmar Hall, Canaday Technology Center, and Chan-Shun Pavilion and any associated parking lots.

- **Break Periods**
  - **Dorms Open**
    - Same plan as weekends
  - **Dorms Closed**
    - Focus will be geared toward academic and office buildings first.
  - **Offices Closed**
    - When university offices are closed for the holidays, snow removal will not take place. Snow/ice removal operations will begin at 5:00am on the following “business day”.

**Seasonal Readiness Preparations**
- Organize snow crew by Thanksgiving break.
- Order supplies by 2nd week of November
- Have all snow removal equipment ready by 2nd week of November
- Turn on heated sidewalk and ramp snowmelt systems by 1st week of November.
- Send announcement that buckets of ice melt are available to departments that choose it by Thanksgiving break.

**Annual Review of Plan**
- Annual review of this plan shall take place in late October each year.
- Review notes from previous season and adjust plan as needed.
- Review areas, routes, equipment, and responsibilities

**Record Keeping**
To aid in future planning and budgeting, records shall be kept for the following items.
- Date of event
- Actions taken
- Supplies used
- Who responded (how many student workers/hours were used)
- Amount of snow/ice
- Equipment used