Walla Walla County Fairgrounds
Engineering Special Projects Intern

GENERAL STATEMENT OF DUTIES
Perform tasks relating to planning and design for Walla Walla County Fairground (WWCF) projects.

SUPERVISION RECEIVED
The WWCF general manager provides oversight to define project scope, obtain surveying and utility data, interface with design engineers, and budget and plan for new and existing facilities.

EXAMPLES OF DUTIES
Sample duties include (but are not limited to):

Design (70 %)

• Use computer assisted design software

• Create DRAFT documents relating to:
  o design plans
  o inspection reports
  o system planning
  o specifications
  o maps
  o environmental impacts
  o permits, contracts
  o schedules
  o estimates
  o surveying
  o easements

• Obtain field data

• Generate accurate load calculations

• Perform hand-written and computer calculations

• Research codes for inspection requirements

• Read, understand, and implement information from plans and specifications for each project

• Review operation and construction to monitor progress
Walla Walla County Fairgrounds

Project Planning (30%)

- Perform construction administration activities
- Estimate project costs
- Document project correspondence, issues, decisions and direction
- Attend internal and external meetings
- Communicate through reports and presentations at stakeholder meetings

REQUIRED KNOWLEDGE, SKILLS, ABILITIES

- Pursuit of a Bachelor's degree in engineering
- Completion of junior courses in surveying, structural analysis, and environmental engineering
- Minimum of a 2.8 GPA
- Skills in leadership, problem solution, and teamwork
- Safe work practice ethic
- Attention to detail and appropriate time management
- Experience with clear verbal and written communication
- Interest in consulting engineering and learning outside subjects trained in
- Authorized for permanent U.S. work without sponsorship.

SCHEDULE AND COMPENSATION
Interns complete 10-15 hours per week for 10 weeks during the internship. Some schedule flexibility exists to accommodate success in both coursework and internship.

This is a paid internship.

We are proud to be an equal opportunity employer.

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Walla Walla County Fairgrounds