Organizational Overview:
SOS Health Services of Walla Walla is an urgent care facility that provides quality walk-in healthcare services to individuals without health insurance (or without adequate health insurance) in the Walla Walla Valley. SOS Health Services does not deny people access to services regardless of citizenship status or geographic location.

Position Description:
The Healthcare Data Analyst Intern gather and interpret data from a variety of sources (e.g., the electronic health record, billing claims, cost reports, and patient satisfaction surveys) to help SOS improve the quality of care, lower the cost of care, and enhance the patient experience.

Requested hours per week: 10-12 hours, unpaid

Potential Majors:
Mathematics, Business Management, Healthcare related majors

Potential Responsibilities
- Gathering and interpret data
- Automating internal and external reports
- Creating PowerPoint Presentations for Board/staff review
- Recommending improvements to processes, programs, and initiatives by using analytical skills and a variety of reporting tools.
- Recommending approach for internal and external report design, production, and distribution specific to the relevant audience.

Qualifications/Skills:
- Minimum 3.0 GPA with completion of course work in Data Analysis, Probability and Statistics or Calculus 1
- Experience with statistical analysis concepts
- Experience in data analysis techniques required (queries, drills, sorting, formulas)
- Strong organizational and communication skills required.

Benefits to Intern:
- Gain experience in the area of data management and analysis
- Gain knowledge of the intricacies of the medical field/network with professional in the industry
- Gain and understanding of the organization and inner workings of an urgent care clinic

Note:
The ideal candidate will possess the following additional skills; self-starter, with the ability to retrieve data from various sources. Analytical minded with interest in the medical field, data management and analysis and/or non-profits.
To Apply:

Send resume, cover letter, & school schedule to:

office@soshealthservices.org

Reference “Healthcare Data Analyst Intern” in the subject line.

**SOS Health Services is an equal opportunity employer.**